

**B.A./ B. Voc. (SEM/CR) CBCS Part-III Semester-VI Supplementary Examination:  
March/April-2023**

**English (Non Credit) Paper-V**

**IPPS: Interview and Personal Presentation Skill**

**Day and Date: Tuesday, 18/07/2023**

**Total Marks: 50**

**Time: 12.30 PM To 2.30 PM**

Instructions:

1. All Questions are Compulsory.
2. Each Question carries two marks.
3. Write your answer in the given box

Student Signature	Junior Supervisor Signature	Marks Obtained
		Sign. of the Examiner

**Q. Choose the Correct alternatives from the following.**

15

1 Interviewers try to judge you from .....

- A) your appearance B) your presentation C) your knowledge D) all of these

1 मुलाखत घेणारे तुमचे परीक्षण ..... या गोष्टींवरून करतात

- अ) तुमचे दिसणे ब) तुमचे सादरीकरण क) तुमचे ज्ञान ड) यापैकी सर्व

Answer		
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2 The presenter should be .....during the session of the presentation

- A) passive B) neutral C) active D) everyone

2 सादरकर्ता हा सादरीकरण दरम्यान ..... असावा.

- अ) शांत ब) तटस्थ क) सक्रीय ड) प्रत्येकजण

Answer		
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3 The length of the presentation should be neither too brief nor too.....

- A) long B) short C) less D) limited

3 सादरीकरण हे फार संक्षिप्त नसावे तसेच .....ही नसावे

- अ) लांब ब) लहान क) कमी ड) प्रमाणात.

Answer		
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4 The..... skill is the most important requisite of the current times

- A) writing B) reading C) listening D) presentation

4 सध्याच्या काळात..... हे सर्वात आवश्यक कौशल्य आहे

- अ) लेखन ब) वाचन क) ऐकणे ड) सादरीकरण.

Answer		
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5 Interviews bring about burden on the interviewee due to .....

- A) fear B) lack of preparation C) competition D) all of these

5 मुलाखतीदरम्यान उमेदवारास.....मुळे ताण येतो

अ) भीती ब)तयारीचा अभाव क) स्पर्धा ड) यापैकी सर्व

Answer		
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6 Group Discussion basically checks our.....

A) knowledge B) documentation C) leadership qualities D) time management

6 गटचर्चा ही आपल्या ..... चे परीक्षण करते

अ) ज्ञान ब)कागदपत्रांची ठेवणी क) नेतृत्व कौशल्य ड) वेळ व्यवस्थापन

Answer		
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7 A negative reply should not sound.....

A) rude B) polite C) generous D) moderate

7 नकारात्मक प्रतिसाद ..... नसावा.

अ) कठोर ब)नम्र क)उदार मनाचा ड)मवाळ

Answer		
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8 .....is the first and foremost characteristics of good presentation.

A) Theme B) Clarity C) Subject D) Logic

8 चांगल्या सादरीकरणाचे ..... हे पहिले आणि सर्वात महत्वाचे वैशिष्ट्य आहे

अ) मुख्य विषय ब)स्पष्टता क)विषय ड)तर्क

Answer		
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9 The preferred chronology of educational qualification in a CV is.....

A) chronological B) horizontal C) reverse D) vertical

9 C. V. मध्ये शैक्षणिकपात्रता नोंद करण्यासाठी,,,,,,,,,,,,, पद्धत वापरतात .

अ) कालक्रमानुसार ब)आडवी क)उलट्या क्रमाने ड)उभी

Answer		
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10The prime objective of interview is to choose ..... candidate for the right job.

A) right B) wrong C) rich D) poor

10मुलाखतीचा सर्वात महत्वाचा उद्देश हा नोकरीसाठी ..... उमेदवारनिवडणे हा असतो.

अ) योग्य ब)चुकीचा क)श्रीमंत ड)गरीब

Answer		
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11The language of the presentation should be .....

A) complex and abstract B) simple and lucid C) plain and complex D) abstract and simple

11 सादरकर्त्याची भाषा.. ही असावी.

अ) किचकट व अमूर्त ब)सोपी व स्पष्ट क)साधी व किचकट ड)अमूर्त व सोपी

Answer		
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12A good opening of the presentation can catch the.....of the audience.

A) attention B) whisper C) will D) goodness

12सादरीकरणाची चांगली सुरुवातही प्रेक्षकांचे.. वेधून घेते.

अ) लक्ष्य ब)कुजबुज क)इच्छा ड)चांगुलपणा

Answer		
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13 Your answer to a question should be .....

- A) Roundabout B) confusing C) precise and to-the-point D) diplomatic

13 प्रश्नाचे उत्तर ..... असावे.

- अ) संदिग्ध ब) गोंधळात टाकणारे क) अचूक व मुद्द्याला धरून ड) मुत्सद्दी

Answer		
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14 One should not attach .....to the application.

- A) resume B) original documents C) curriculum vitae D) attested copies of the document

14 नोकरी अर्जासोबत ..... जोडू नये.

- अ) रेसुमे ब) मुळकागदपत्रे क) बायोडेटा ड) कागदपत्रांच्या साक्षात्कृत प्रती

Answer		
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15 Unnecessary body movements during interview reflect.....

- A) confidence B) more confidence C) lack of confidence D) positive attitude

15 मुलाखतीच्या वेळी विनाकारण केलेल्या शारीरिक हालचाली ..... या दर्शवितात .

- अ) आत्मविश्वास ब) खूप आत्मविश्वास क) आत्मविश्वासाचा अभाव ड) सकारात्मक दृष्टीकोन

Answer		
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16 The presenter should stick to the.....throughout the presentation.

- A) jokes B) main theme C) story D) sub-theme

16 सादरकृत्याने सादरीकरणदरम्यान सुरुवातीपासून शेवटापर्यंत ..... धरून राहिले पाहिजेत .

- अ) विनोद ब) मुख्य विषय क) गोष्ट ड) उप विषय

Answer		
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17 Being attentive is necessary for .....

- A) listening questions and instructions carefully B) looking attractive C) impressing the panel D) take care of documents

17 लक्ष देणे .. हे साठी गरजेचे असते.

- अ) प्रश्न व सूचना काळजीपूर्व ऐकणे ब) आकर्षक दिसणे क) मुलाखत घेणार्यांना प्रभावित करणे ड) कागदपत्रांची काळजी घेणे

Answer		
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18 The person who faces an interview is called .....

- A) interview B) interviewer C) interviewee D) expert

18 जो व्यक्ती मुलाखत देतो त्याला ..... म्हणतात.

- अ) मुलाखत ब) मुलाखत घेणारा क) मुलाखत देणारा ड) तज्ज्ञ

Answer		
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19 Which of the following is a bad manner?

- A) avoiding eye contact B) staring at only one person C) not paying attention to questions D) all of these

19 पुढीलपैकी कोणती वाईट सवय आहे?

- अ) नजरेचा संपर्क टाळणे ब) एकाच व्यक्तीकडे एकटक पाहणे क) प्रश्नावर लक्ष न देणे ड) यापैकी सर्व

Answer		
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20 We can get information about an organization from .....

- A) internet B) H.R. Department C) person working in the organization D) all of these

20 एखाद्या संस्थेबद्दल माहिती आपणास.. पासून मिळू शकते .

- अ) इंटरनेट ब) H. R. विभाग क) त्या संस्थेत काम करणाऱ्या लोकांकडून ड) यापैकी सर्व

Answer		
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21 To face an interview successfully requires .....

- A) a good skill B) money C) power D) personal relations

21 मुलाखतीस यशस्वीरीत्या सामोरे जाण्यासाठी..... ची आवश्यकता असते .

- अ) चांगले कौशल्य ब) पैसा क) सत्ता ड) वैयक्तिक संबंध

Answer		
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22.....is expected at the end of good resume.

- A) Work experience B) Educational Qualification C) Undertaking D) Name

22 चांगल्या RESUME च्या शेवटी ..... नमूद करणे अपेक्षित असते.

- अ) कामाचा अनुभव ब) शैक्षणिक पात्रता क) हमी ड) नाव

Answer		
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23 The person who conducts an interview is called ..... A) interview B) interviewer C) interviewee D) candidate

23 जी व्यक्ती मुलाखत घेते ते त्या व्यक्तीस ..... म्हणतात अ) मुलाखत ब) मुलाखत घेणारा क) मुलाखत देणारा ड) उमेदवार

Answer		
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24 Our dress should make us feel .....during an interview.

- A) comfortable B) uneasy C) dashing D) confident

24 मुलाखतीदरम्यान आपला पोशाख ..... असावा.

- अ) आरामदायक ब) अस्वस्थ क) हिम्मतबाज ड) आत्मविश्वासू

Answer		
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25 The ..... of the presenter includes personality, appearance, good grooming, clothing, posture and gestures.

- A) Verbal B) written C) spoken D) body language

25 सादरकृत्याच्या ..... मध्ये व्यक्तिमत्व, दिसणे, सौंदर्य, पोशाख, देहयष्टी आणि हातवारे यांचा समावेश होतो.

- अ) शाब्दिक भाषे ब) लेखी भाषे क) बोलण्या ड) देहबोली

Answer		
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**Model Answer Paper**  
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**March/April-2023**

**English (Non Credit) Paper-V**

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**Q.1. Choose the Correct alternatives from the following.**

15

1 Interviewers try to judge you from .....

A) your appearance B) your presentation C) your knowledge D) all of these

Option 4

- 2 The presenter should be .....during the session of the presentation  
A) passive B) neutral C) active D) everyone
- Option 3
- 3 The length of the presentation should be neither too brief nor too.....  
A) long B) short C) less D) limited
- Option 1
- 4 The..... skill is the most important requisite of the current times  
A) writing B) reading C) listening D) presentation
- Option 4
- 5 Interviews bring about burden on the interviewee due to .....  
A) fear B) lack of preparation C) competition D) all of these
- Option 4
- 6 Group Discussion basically checks our.....  
A) knowledge B) documentation C) leadership qualities D) time management
- Option 3
- 7 A negative reply should not sound.....  
A) rude B) polite C) generous D) moderate
- Option 1
- 8 .....is the first and foremost characteristics of good presentation.  
A) Theme B) Clarity C) Subject D) Logic
- Option 2
- 9 The preferred chronology of educational qualification in a CV is.....  
A) chronological B) horizontal C) reverse D) vertical
- Option 3
- 10 The prime objective of interview is to choose ..... candidate for the right job.  
A) right B) wrong C) rich D) poor
- Option 1
- 11 The language of the presentation should be .....  
A) complex and abstract B) simple and lucid C) plain and complex D) abstract and simple
- Option 4
- 12 A good opening of the presentation can catch the.....of the audience.  
A) attention B) whisper C) will D) goodness
- Option 1
- 13 Your answer to a question should be .....  
A) Roundabout B) confusing C) precise and to-the-point D)diplomatic
- Option 3
- 14 One should not attach .....to the application.  
A) resume B) original documents C) curriculm vitae D) attested copies of the document
- Option 2
- 15 Unnecessary body movements during interview reflect.....  
A) confidence B) more confidence C) lack of confidence D) positive attitude
- Option 3
- 16 The presenter should stick to the.....throughout the presentation.  
A) jokes B) main theme C) story D) sub-theme
- Option 2

17 Being attentive is necessary for .....

- A) listening questions and instructions carefully
- B) looking attractive
- C) impressing the panel
- D) take care of documents

Option 1

18 The person who faces an interview is called .....

- A) interview
- B) interviewer
- C) interviewee
- D) expert

Option 3

19 Which of the following is a bad manner?

- A) avoiding eye contact
- B) staring at only one person
- C) not paying attention to questions
- D) all of these

Option 4

20 We can get information about an organization from .....

- A) internet
- B) H.R. Department
- C) person working in the organization
- D) all of these

Option 4

21 To face an interview successfully requires .....

- A) a good skill
- B) money
- C) power
- D) personal relations

Option 1

22 .....is expected at the end of good resume.

- A) Work experience
- B) Educational Qualification
- C) Undertaking
- D) Name

Option 3

23 The person who conducts an interview is called ..... A) interview B) interviewer C) interviewee D) candidate

Option 2

24 Our dress should make us feel .....during an interview.

- A) comfortable
- B) uneasy
- C) dashing
- D) confident

Option 1

25 The ..... of the presenter includes personality, appearance, good grooming, clothing, posture and gestures.

- A) Verbal
- B) written
- C) spoken
- D) body language

Option 4

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